Present: Dr. Homer Burkett, Dr. Charles Eagles, Dr. Maurice Eftink (ex-officio), Dr. Jeffrey Hallam, Dr. Tim Letzring, Dr. Tyrus McCarty (ex-officio), Dr. Chris Mullen, Dr. Julia Rholes (ex-officio), Dr. Karen Raber, Dr. William Scott, Dr. Robin Buchanan (for Dr. Max Williams, ex-officio), and Dr. Christy Wyandt (ex-officio).

Absent: Ms. Carla Cotwright, Dr. Donna Davis, Dr. Charles Noble, and Dr. John Rimoldi

1. On a motion by Dr. Scott seconded by Dr. Burkett, the minutes of the meeting of 4/1/05 were approved.

2. On a motion by Dr. Scott seconded by Dr. Raber, the following request from the College of Liberal Arts was approved:


3. On a motion by Dr. Raber seconded by Dr. Mullen the following catalog change was approved:

Current version in the Graduate Catalog (page 40, under the general requirements for doctoral degrees)

**Time Limit** The total duration of study for a doctoral degree may not exceed seven years. It is expected that students will have been admitted to candidacy, i.e., passed all parts of their comprehensive examinations, within four years.

Students who have not defended a dissertation prospectus within seven years will forfeit all credit earned toward the doctorate. However, students who do not complete all requirements for the degree within seven years may appeal to re-defend their prospectus in oral examination. The prospectus committee may be the same or may be different from the previous committee. The prospectus topic may be the same or different from that presented earlier. If it is the same, the student must review work published in the last five years that impacts the proposed dissertation. The faculty may question the student to assess competency to perform the proposed work. As a result of this questioning, the department may require the student to take another written comprehensive examination, take specific courses, or other remedies deemed appropriate by the faculty. Successful presentation and adoption of the prospectus, as determined by a unanimous vote of the committee, and the completion of any other requirements, will extend up to two years the student’s eligibility to graduate.

*New wording for a UM policy (under doctoral degree requirements).*
Time Limit All required formal course work and the comprehensive exam should be completed within four calendar years of initial enrollment into degree seeking (conditional or full standing) status, whether a student begins the doctoral program following completion of a bachelor’s or a master’s degree. After passing the comprehensive exam, a student becomes a candidate for the doctoral degree and must complete all remaining requirements, including the written dissertation and its defense, within five calendar years. If a candidate does not complete all requirements within this time the Graduate School will change the student’s status to non-degree seeking.

The Graduate School may grant a one-year extension to this time limit for serious, non-academic hardships (e.g., military duty, pregnancy, illness, or problems within the student’s immediate family).

Additionally, a student may petition his or her academic program for a limited extension for a reason unrelated to personal hardship. If an academic program grants an extension, it may also impose additional requirements, which may include passing another comprehensive examination, more course work, and/or other appropriate remedies. Any extension plan accepted by the candidate and the academic program must be approved by the Graduate School.

4. On a motion by Dr. Scott, seconded by Dr. Raber the following addition to the graduate catalog was approved:

Add to Graduate Faculty Policy

The above eligibility guidelines describe how Graduate Faculty status is determined by initial appointments and promotions within faculty ranks. An individual’s continuing status within the Graduate Faculty may be reviewed, revoked, or downgraded based on a review through academic channels involving the unit chair/director, line dean, and Graduate Dean.

5. On a motion by Dr. Raber seconded by Dr. Letzring the following addition to the graduate catalog was approved:

Add to Catalog under Applications Procedures

The Graduate School may request additional information from an applicant to confirm his or her citizenship, state residency, and whether the applicant’s native language is English.

6. The meeting was adjourned.

Maurice Eftink, Dean
Robert C. Khayat, Chancellor

The minutes of the Graduate Council are unofficial until approved by the Chancellor.